

क्षेत्र कर्मचारियों के लिए अनुदेश

Instructions to Field Staff

खण्ड / Volume – II

अभिकल्प, संकल्पनाएँ, परिभाषाएँ एवं प्रक्रियाएँ
Design, Concepts, Definitions and Procedures

आवधिक श्रम बल सर्वेक्षण

PERIODIC LABOUR FORCE SURVEY

SCHEDULES OF ENQUIRY

Schedule 0.0PL:	List of Households
Schedule 10.4 :	Employment and Unemployment (First Visit)
	Employment and Unemployment (Revisit For Urban Areas Only)

भारत सरकार

Government of India

सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय

Ministry of Statistics and Programme Implementation

राष्ट्रीय प्रतिदर्श सर्वेक्षण कार्यालय

National Sample Survey Office

जून 2023

June 2023

RURAL		*
URBAN		

GOVERNMENT OF INDIA
NATIONAL SAMPLE SURVEY OFFICE
SOCIO-ECONOMIC SURVEY
PERIODIC LABOUR FORCE SURVEY

SCHEDULE 0.0PL: LIST OF HOUSEHOLDS

[0] descriptive identification of sample FSU	
1. state/u.t. :	4. village/ town :
2. district :	5. investigator unit no :
3. sub-district / tehsil:	6. block no :

[1] identification of sample FSU										
item no.	item	code			item no.	item	code			
1.	serial number of sample FSU				9.	sub – sample				
2.	schedule number	0	0	PL	10.	FOD sub-region				
3.	sector (rural – 1, urban – 2)				11.	frame code				
4.	NSS region				12.	frame population/households@				
5.	stratum				13.	approx. present population				
6.	sub-stratum (for rural only)				14.	total number of hg's/sb's formed (D)				
7.	quarter and year of selection	Q	year			15.	survey code			
8.	panel (for urban only)				16.	reason code for substitution of original sample (for codes 4 – 7 in item 15)				

items 1, 3 – 12 are to be copied from the sample list

CODES FOR BLOCK 1

item 11: frame code: rural: 2011 Census – 16,
urban: 2007-12 UFS – 15, 2012-17 UFS – 17, 2017-22 UFS-18

item 15: survey code: *selected FSU surveyed:*
inhabited – 1, uninhabited – 2, zero case – 3
selected FSU casualty but substitute FSU surveyed:
inhabited – 4, uninhabited – 5, zero case – 6
selected FSU casualty and no substitute surveyed – 7

item 16: reason for substitution of original sample (code): *sample FSU:*
not identifiable/traceable – 1
not accessible – 2
restricted area (not permitted to survey) – 3
others (specify) – 9

*tick mark (✓) may be put in the appropriate place

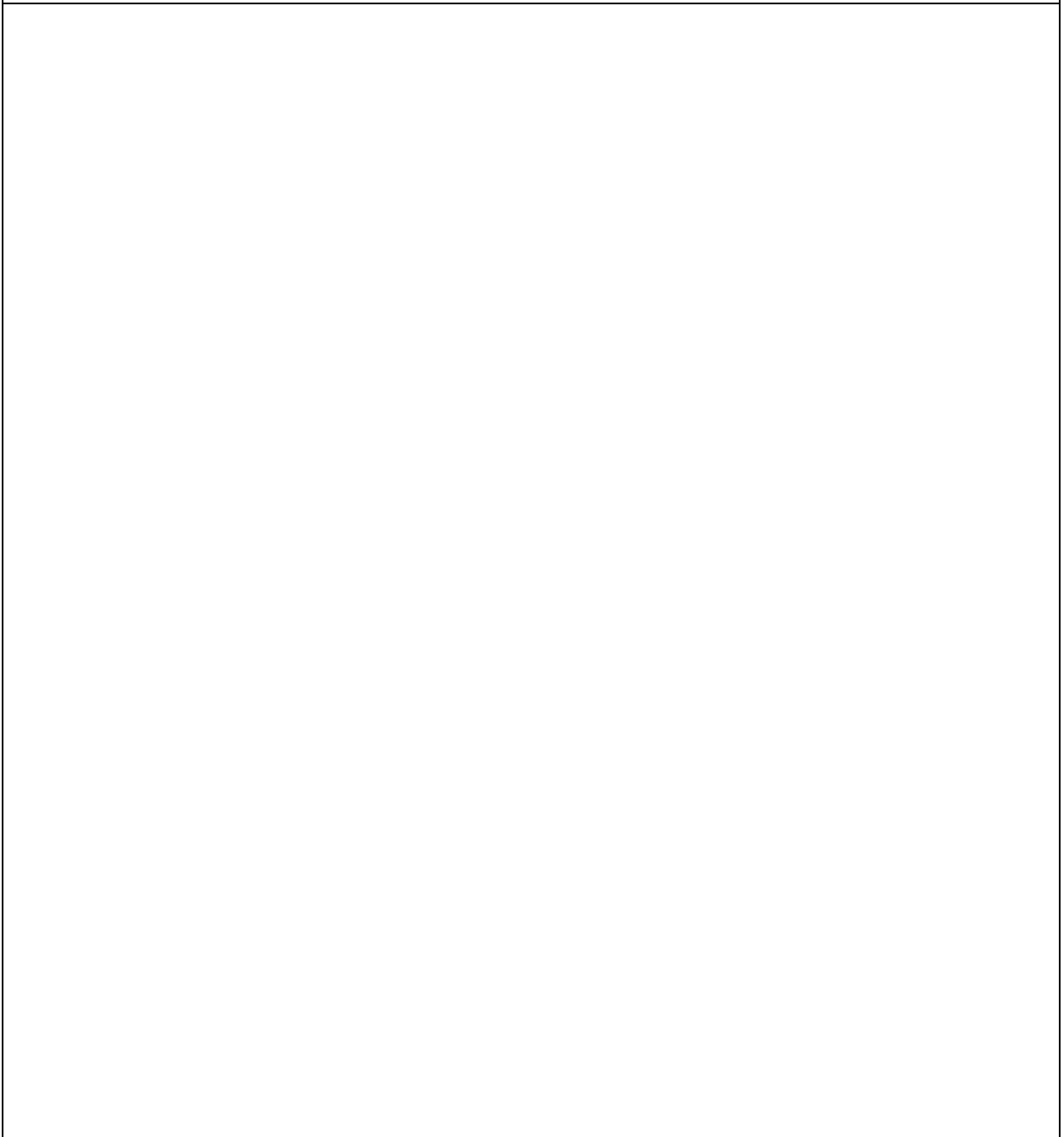
@ population for sample village and households for sample block

[2] particulars of field operations											
srl. no.	item	Survey enumerator (SE)						Survey supervisor (SS)/ Senior Statistical Officer (SSO)			
(1)	(2)	(3)						(4)			
1.	(i) name (block letters)										
	(ii) code										
	(iii) signature										
2.	Date(s) of:	DD	MM	YY	DD	MM	YY				
	(i) commencement of survey/ inspection										
	(ii) completion of survey / inspection										
	(iii) receipt										
	(iv) scrutiny										
	(v) despatch										
3.	total time taken to canvass the schedule by the team of enumerator (SE) (in hours) [no decimal point]										
4.	number of survey enumerator (SE) in the team										

[7] remarks by survey enumerator (SE)

[8] comments by supervisory officer(s)

[3] sketch map of hamlet-group (hg)/sub-block(sb) formation

A large, empty rectangular box with a black border, intended for a sketch map. The box is currently blank, providing space for the user to draw or describe the formation of a hamlet-group or sub-block.

[6] particulars of sampling of households									
schedule	hg/sb number*	population	second stage stratum (SSS)	number of households listed (H)	number of households				casualty [col.6-col.9]
					selected (h)	surveyed		total [col.7+col.8]	
						originally selected	substituted		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
10.4	1		1						
			2						
			3						
			4 [#] (for urban)						
			all						
	2			1					
				2					
				3					
				4 [#] (for urban)					
				all					

* if no hg/sb is formed, entries may be made against hg/sb 1

for urban FSUs only, entries will be made corresponding to SSS 4

* if no hg/sb is formed, entries may be made against hg/sb 1

[5] list of households and record of selection for households (hg / sb 1 / 2)*																		
house number	household serial number	name of head of household	household size	number of members in the household having level of general education as secondary (10 th standard) or above	for rural only						for urban only							
					sampling serial number SSS			sample household number for schedule 10.4			sampling serial number SSS				sample household number for schedule 10.4			
					2 or more in col. (5)	1 in col. (5)	0 in col. (5)	SSS			3 or more in col. (5)	2 in col. (5)	1 in col. (5)	0 in col. (5)	SSS			
					1	2	3	1	2	3	1	2	3	4	1	2	3	4
					H=	H=	H=	h=	h=	h=	H=	H=	H=	H=	h=	h=	h=	h=
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)
page total																		
cumulative total																		

* strike out whichever is not applicable

RURAL	*
URBAN	

**GOVERNMENT OF INDIA
NATIONAL SAMPLE SURVEY OFFICE
SOCIO-ECONOMIC SURVEY
PERIODIC LABOUR FORCE SURVEY: JULY 2023 – JUNE 2024
SCHEDULE 10.4: EMPLOYMENT AND UNEMPLOYMENT
(FIRST VISIT)**

[0] descriptive identification of sample household	
1. state/u.t.:	6. house number (as in listing schedule):
2. district:	7. ward /inv. unit:
3.sub-district:	8. block:
4. town/ village:*	9. name of head of household:
5. hamlet name:	10. name of informant:

[1] identification of sample household										
item no.	item	code					item no.	item	code	
1.	srl. no. of sample village/block						12.	FOD sub - region		
2.	schedule number	1	0	4			13.	sample hg/sb number (1/2)		
3.	sector (<i>rural-1, urban -2</i>)						14.	second-stage stratum number		
4.	NSS region						15.	sample household number		
5.	stratum						16.	srl. no. of informant (as in col. 1, block 4)		
6.	sub-stratum (for rural only)									
7.	quarter and year of selection	Q	Y	Y	Y	Y	17.	response code		
8.	year ^s of survey	Y	Y	Y	Y		18.	survey code		
							19.	reason for substitution of original household (code)		
9.	month of survey (code)						20.	visit no.		1
10.	panel (for urban only)						21.	tele- phone number #	21.1 mobile	
11.	sub-sample								21.2 alternate mobile	
									21.3 land line (with STD code)	

Codes for Block 1

item 9: **month of survey**: Jan-01, Feb-02, Mar-03, Apr-04, May-05, Jun-06, Jul-07, Aug-08, Sep-09, Oct-10, Nov-11, Dec-12.

item 17: **response code**: informant : co-operative and capable-1, co-operative but not capable-2, busy-3, reluctant-4, others-9.

item 18: **survey code**: household surveyed: original -1, substitute -2, casualty -3.

item 19: **reason for substitution of original household**: informant busy -1, members away from home -2, informant non-cooperative -3, others -9.

\$: Item 8: The year in which Schedule 10.4 was scheduled to be canvassed in the selected household in a particular visit will be entered in this item.

* tick mark (√) may be put in the appropriate place.

#: For landline number add the STD code in bracket without zero.

[2] particulars of field operation									
srl. no.	item	Survey enumerator (SE)			Survey supervisor (SS)/ Senior Statistical Officer (SSO)				
(1)	(2)	(3)			(4)				
1 (a).	i) name (block letters)								
	ii) code								
	(iii) signature								
1 (b).	i) name (block letters)								
	ii) code								
	(iii) signature								
2.	date(s) of :	DD	MM	YY	DD	MM	YY		
	(i) survey/ inspection								
	(ii) receipt								
	(iii) scrutiny								
	(iv) despatch								
3.	number of additional sheets attached								
4.	total time taken to canvass Schedule 10.4 (in minutes)								
5.	signature								

[7] remarks by Survey enumerator (SE)

[8] comments by supervisory officer(s)

[3] household characteristics		
1.	household size	
2.	household type (code)	
3.	religion (code)	
4.	social group (code)	
5.	household's usual monthly consumer expenditure (Rs.)	
5.1	<p>What is the usual consumer expenditure in a month for household purposes out of purchase of goods and services excluding items like clothing, footwear, durable goods (A): make entry in whole number of rupees <i>[Include:</i></p> <ul style="list-style-type: none"> • <i>all regular monthly expenditure incurred by the household for purchase of goods and services for household purposes.</i> • <i>Recurring expenses on telephone bill, electricity bills, etc. which are to be paid once in two months/ quarterly, etc. will be apportioned and reported for a month</i> <p><i>Exclude:</i></p> <ul style="list-style-type: none"> • <i>Any expenditure made by the household for purchase of durable goods.</i> • <i>Unusual expenditures, such as, expenditure on social ceremonies, capitation fee, hospitalization, etc.</i> • <i>Any expenses made on items like clothing, footwear, etc.]</i> 	
5.2	<p>What is the imputed value of usual consumption in a month from home grown stock like, rice, cereals, pulses, vegetables, milk, firewood, chips, cow dung, etc. (B): make entry in whole number of rupees <i>[If home grown stocks are used on regular basis, the imputed value of such usual consumption in a month at ex-farm/ex-factory price will be recorded]</i></p>	
5.3	<p>What is the imputed value of usual consumption in a month from wages in kind, free collection, gifts, etc. (C): make entry in whole number of rupees <i>[For wage/salaried employees these include free electricity, free telephone services, free medical services, etc. For agricultural labourers these include food-grains, vegetables, meals, etc. It will also include consumption through free collection, or consumption of mid-day meal. Imputation will be made at local retail prices.]</i></p>	
5.4	<p>What is the expenditure on purchase of items like clothing, footwear, etc. during last 365 days (D): make entry in whole number of rupees</p>	
5.5	<p>What is the expenditure on purchase of household durables like bedstead, furniture, vehicles, TV, fridge, fans, cooler, AC, mobile, computer, kitchen equipment, etc. during last 365 days (E): make entry in whole number of rupees</p>	
5.6	<p>usual monthly household consumer expenditure: [A + B + C +(D+E)/12]</p>	

Codes for Block 3**item 2: household type:**

for rural areas: self-employed in: *agriculture-1, non-agriculture -2; regular wage/salary earning-3, casual labour in: agriculture-4, non-agriculture -5; others -9.*

for urban areas: *self-employed -1, regular wage/salary earning -2, casual labour -3, others -9.*

item 3: religion: *Hinduism -1, Islam -2, Christianity -3, Sikhism -4, Jainism -5, Buddhism -6, Zoroastrianism -7, others -9.*

item 4: social group: *scheduled tribe-1, scheduled caste-2, other backward class-3, others-9.*

Codes for Block 4

col. (4): relation to head: *self-1, spouse of head-2, married child-3, spouse of married child-4, unmarried child-5, grandchild-6, father/mother/father-in-law/mother-in-law-7, brother/sister/brother-in-law/ sister-in-law/other relatives-8, servants/employees/other non-relatives-9.*

col. (7): marital status: *never married-1, currently married-2, widowed-3, divorced/separated-4.*

col. (8): educational level - general:

not literate -01, literate without formal schooling: EGS/ NFEC/ AEC -02, TLC -03, others -04; literate: below primary -05, primary -06, middle -07, secondary -08, higher secondary -10, diploma/certificate course -11, graduate -12, postgraduate and above -13.

col. (9): educational level - technical:

no technical education -01,

technical degree in: agriculture -02, engineering/ technology -03, medicine -04, crafts -05, other subjects -06

diploma or certificate (below graduate level) in: agriculture -07, engineering/technology -08, medicine -09, crafts -10, other subjects -11;

diploma or certificate (graduate and above level) in: agriculture -12, engineering/technology -13, medicine -14, crafts -15, other subjects -16.

col. (11): status of current attendance:

currently not attending:

never attended: school too far -01, to supplement household income -02, education not considered necessary -03, to attend domestic chores -04, others -05;

ever attended but currently not attending: school too far -11, to supplement household income -12, education not considered necessary -13, to attend domestic chores -14, others -15;

currently attending in: EGS/ NFEC/ AEC -21, TLC -22, pre-primary (nursery/ Kindergarten, etc.) -23, primary (class I to IV/ V) -24, middle -25, secondary-26, higher secondary-27, graduate in: agriculture -28, engineering/ technology -29, medicine -30, other subjects -31; post graduate and above -32, diploma or certificate (below graduate level) in: agriculture -33, engineering/ technology -34, medicine -35, crafts -36, other subjects -37; diploma or certificate (graduate level) in: agriculture -38, engineering/ technology -39, medicine -40, crafts -41, other subjects -42; diploma or certificate in post graduate and above level- 43.

col. (12): whether received any vocational/technical training:

yes: received formal vocational/technical training-1; received vocational/technical training other than formal vocational/technical training: hereditary-2, self-learning-3, learning on the job-4, others -5;

did not receive any vocational/technical training -6.

Codes for Block 5.1

col. (3): **status:**

worked in h.h. enterprise (self-employed): *own account worker -11, employer-12, worked as helper in h.h. enterprise (unpaid family worker) -21; worked as regular salaried/ wage employee -31, worked as casual wage labour: in public works -41, in other types of work -51; did not work but was seeking and/or available for work -81, attended educational institution -91, attended domestic duties only -92, attended domestic duties and was also engaged in free collection of goods (vegetables, roots, firewood, cattle feed, etc.), sewing, tailoring, weaving, etc. for household use -93, rentiers, pensioners, remittance recipients, etc. -94, not able to work due to disability -95, others (including begging, prostitution, etc.) -97.*

col. (5): **industry:** 5-digit code as per NIC -2008.

col. (6): **occupation:** 3-digit code as per NCO -2015.

col. (8): **location of workplace:** workplace in rural areas and located in: *own dwelling unit-10, structure attached to own dwelling unit-11, open area adjacent to own dwelling unit-12, detached structure adjacent to own dwelling unit-13, own enterprise/unit/office/shop but away from own dwelling-14, employer's dwelling unit -15, employer's enterprise/unit/office/shop but outside employer's dwelling -16, street with fixed location-17, construction site-18, others -19; workplace in urban areas and located in: own dwelling unit-20, structure attached to own dwelling unit-21, open area adjacent to own dwelling unit-22, detached structure adjacent to own dwelling unit-23, own enterprise/unit/office/shop but away from own dwelling-24, employer's dwelling unit -25, employer's enterprise/unit/office/shop but outside employer's dwelling -26, street with fixed location-27, construction site-28, others -29; no fixed workplace -99.*

col. (9): **enterprise type:** *proprietary: male -01, female -02; partnership: with members from same household. -03, with members from different household -04; Government/local body-05, Public Sector Enterprises-06, Autonomous Bodies- 07, Public/Private limited company-08, Co-operative societies-10, trust/other non-profit institutions -11, employer's households(i.e., private households employing maid servant, watchman, cook, etc.) -12, others -19.*

col. (10): **number of workers in the enterprise:** *less than 6-1, 6 and above but less than 10-2, 10 and above but less than 20-3, 20 and above-4, not known-9*

col. (11): **type of job contract:** *no written job contract -1; written job contract: for 1 year or less -2, more than 1 year to 3 years -3, more than 3 years -4.*

col. (13): **availability of social security benefits:**

eligible for: only PF/pension (i.e., GPF, CPF, PPF, pension, etc.) -1,

only gratuity -2, only health care/ maternity benefits -3, only PF/ pension and gratuity -4, only PF/ pension and health care/ maternity benefits -5, only gratuity and health care/ maternity benefits -6, PF/ pension, gratuity, health care/ maternity benefits -7; not eligible for any of above social security benefits -8, not known-9.

col. (14): **what is done with the product of the economic activity in which the household member was engaged in usual principal status:**

for own consumption only and did not intend to sell any part of it- 1, for own consumption and intended to sell some part of it (less than 50%)- 2, for own consumption and intended to sell major part of it (more than or equal 50%)- 3, the entire produce is for selling -4.

Codes for Block 5.2

col. (3): **status:** codes as in col. 3, block 5.1. **(only codes 11 to 51 are applicable here).**

col. (5) : **industry :** 5-digit code as per NIC-2008.

col. (6) : **occupation :** 3-digit code as per NCO-2015.

col. (7): **location of workplace :** codes as in col. 8, block 5.1.

col. (8): **enterprise type:** codes as in col. 9, block 5.1.

col. (9): **number of workers in the enterprise:** codes as in col. 10, block 5.1.

col. (10): **type of job contract:** codes as in col. 11, block 5.1.

col. (12): **availability of social security benefits:** codes as in col. 13, block 5.1.

col. (13): **what is done with the product of the economic activity in which the household member was engaged in subsidiary economic activity status:** codes as in col. 14, block 5.1.

[5.3] Follow-up questions on duration of engagement in economic activity, job search and reason for non-engagement in economic activity											
[This block will be filled-up for persons of age 5 years and above]											
srl. no. as in col.1, bl.5.1	age (yrs.) as in col.2, bl. 5.1	usual activity status code		if code 11-51 in col. 3 or col. 4, whether worked in usual status (ps+ss) in the 365 days prior to the reference period of last 365 days preceding the date of survey (yes-1, no-2)	duration of engagement in the economic activity for the workers in usual status		if code 81, in col. 3, what efforts were mainly undertaken to search work? (code)	if code 81, in col. 3 and no entry in column 4 (i.e., without any subsidiary economic activity), duration of this spell of unemployment (code)	if code 81 - 97, in col. 3 and no entry in column 4 (i.e., without any subsidiary economic activity),		if code 91 - 97, in col. 3 and no entry in column 4 (i.e., without subsidiary economic activity), what was the main reason for being in this activity status? (code)
		prin- cipal (as in col. 3, bl.5.1)	sub- sidiary (as in col. 3, bl.5.2)		if code 11-51 in col. 3, duration of engagement in the economic activity in usual principal status (code)	if code 11-51 in col. 4, duration of engagement in the subsidiary economic activity (code)			whether ever worked? (yes-1, no-2)	if 1 in col. 10, reason for not working during last 365 days? (code)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

Codes for Block 5.3

col. (6)/col. (7): **duration of engagement in the economic activity:** less than or equal to 6 months-1, more than 6 months but less than or equal to 1 year-2, more than 1 year but less than or equal to 2 years-3, more than 2 years but less than or equal to 3 years-4, more than three years -5

col. (8): **what efforts were mainly undertaken to search work:** apply to prospective employers/place or answer job advertisements/ check at factories, work sites-1, register with employment exchange-2, register with private employment center-3, seek financial help to start a business-4, seek help from relatives, friends-5, apply for permit or license to start a business-6, others-7

col. (9): **duration of this spell of unemployment:** less than or equal to 6 months-1, more than 6 months but less than or equal to 1 year-2, more than 1 year but less than or equal to 2 years-3, more than 2 years but less than or equal to 3 years-4, more than three years -5

col. (11): **reason for not working:** retrenchment/lay-off without pay- 01, end of contract/quit-02, not operating the unit-03, lack of work in the area-04, retirement-05, child care-06, household responsibilities other than child care-07, health related reasons -08, no financial need-10, others-19

col. (12): **reason:** did not have the required training/qualification/age for work-1, non availability of work at a convenient location-2, health/age related reason-3, want to continue study-4, social reasons -5, financially well-off-6, child care/personal commitments in home making-7, others-9

[6] current weekly activity particulars of the household members during the week ended on :																	
DD/MM/ YYYY																	
<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																	
srl. no.	items			details of weekly activity particulars of the persons													
(1)	(2)			(3)													
1	srl. no. of member (as in col. 1, block 4)																
2.	age (years) (as in col. 6, block 4)																
3. activity status, industry, earnings, hours worked and hours available for additional work																	
srl. nos. for day of the week	day of the week	srl. no. of activity	status	for 11 – 72 in column 4				for 41, 42, 51 in column 4, wage earnings (received/receivable) for the work (Rs.)									
				industry (2-digit of NIC-2008) for the work activity	hours actually worked (for status codes 11-51)/ hours would have worked (for status codes 61/62/71/72)	total hours actually worked considering all the work performed during the day	if available for additional work, hours available for such work during the day										
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)									
3.1	7 th day	1															
		2															
3.2	6 th day	1															
		2															
3.3	5 th day	1															
		2															
3.4	4 th day	1															
		2															
3.5	3 rd day	1															
		2															
3.6	2 nd day	1															
		2															
3.7	1 st day	1															
		2															
4.	total hours actually worked during the week/hours available for additional work (total of entries in items 3.1 to 3.7)																
current weekly activity particulars																	
5.	status (code)																
6.	for codes 11-72 in item 5,	industry (2-digit NIC-2008 code)															
7.		occupation (3-digit NCO-2015 code)															
8.		description of the industry-occupation															
9.	for 31, 71 or 72 in item 5, earnings (received/receivable) during the preceding calendar month for <i>regular salaried/wage activity</i> (Rs.)																
10.	if entry 11, 12, 61, 62 in item 5, gross earning during last 30 days from <i>self-employment activity</i> (Rs.)																
<i>Note: In items 9 and 10 information will be recorded in respect of the activity identified by the current weekly status (item 5) corresponding industry (item 6) and occupation (item 7).</i>																	

Codes for block 6

items 3.1 to 3.7 in column 4/ weekly activity status (item 5):

codes 11, 12, 21, 31, 51 and 91-95, 97 of col. (3), block-5.1 and also the following codes: worked as casual wage labour in public works other than MGNREG works – 41, worked as casual wage labour in MGNREG works – 42, had work in h.h. enterprise but did not work due to: sickness -61, other reasons -62; had regular salaried/wage employment but did not work due to: sickness -71, other reasons - 72; sought work -81, did not seek but was available for work -82, did not work due to temporary sickness (for casual workers only) -98.

GOVERNMENT OF INDIA
NATIONAL SAMPLE SURVEY OFFICE
SOCIO-ECONOMIC SURVEY
PERIODIC LABOUR FORCE SURVEY: JULY 2023 – JUNE 2024
SCHEDULE 10.4: EMPLOYMENT AND UNEMPLOYMENT
(REVISIT FOR URBAN AREAS ONLY)

[0] descriptive identification of sample household	
1. state/u.t.:	6. house number (as in listing schedule):
2. district:	7. ward /inv. unit:
3. sub-district:	8. block:
4. town/village:	9. name of head of household:
5. hamlet name:	10. name of informant:

[1] identification of sample household											
item no.	item	code				item no.	item	code			
1.	srl. no. of sample block					12.	FOD sub - region				
2.	schedule number	1	0	4		13.	sample sb number (1/2)				
3.	sector (<i>rural-1, urban -2</i>)	2				14.	second-stage stratum number				
4.	NSS region					15.	sample household number				
5.	stratum					16.	srl. no. of informant (as in col. 1, block 4)				
6.	sub-stratum (for rural only)										
7.	quarter and year of selection	Q	Y	Y	Y	17.	response code				
8.	year ^s of survey	Y	Y	Y	Y	18.	survey code				
						19.	reason for substitution of original household (code)				
9.	month of survey (code)					20.	visit no.				
10.	panel (for urban only)					21.	telephone number#	21.1 mobile			
11.	sub-sample							21.2 alternate mobile			
								21.3 land line			

Codes for Block 1

item 9: **month of survey:** Jan-01, Feb-02, Mar-03, Apr-04, May-05, Jun-06,
Jul-07, Aug-08, Sep-09, Oct-10, Nov-11, Dec-12.

item 17: **response code:** informant : co-operative and capable-1, co-operative but not capable-2, busy-3, reluctant-4, others-9.

item 18: **survey code:** household surveyed -1, casualty -3, temporarily absent-9.

\$: Item 8: The year in which Schedule 10.4 was scheduled to be canvassed in the selected household in a particular visit will be entered in this item.

#: For landline number add the STD code in bracket without zero.

[2] particulars of field operation									
srl. no.	item	Survey enumerator (SE)			Survey supervisor (SS)/ Senior Statistical Officer (SSO)				
(1)	(2)	(3)			(4)				
1 (a).	i) name (block letters)								
	ii) code								
	(iii) signature								
1 (b).	i) name (block letters)								
	ii) code								
	(iii) signature								
2.	date(s) of :	DD	MM	YY	DD	MM	YY		
	(i) survey/ inspection								
	(ii) receipt								
	(iii) scrutiny								
	(iv) despatch								
3.	number of additional sheets attached								
4.	total time taken to canvass Schedule 10.4 (in minutes)								
5.	signature								

[7] remarks by Survey enumerator (SE)

[8] comments by supervisory officer(s)

[3]household characteristics		
1.	household size	
2.	household type (code)	
3.	religion (code)	
4.	social group (code)	
5. (Item 51 to 5.6)	household's usual monthly consumer expenditure (Rs.)	

Codes for Block 3

item 2:household type:

for rural areas: self-employed in: agriculture-1, non-agriculture -2;regular wage/salary earning-3, casual labour in:agriculture-4, non-agriculture -5; others -9.

for urban areas: self-employed -1, regular wage/salary earning -2, casual labour -3, others -9.

item 3: religion: Hinduism -1, Islam -2, Christianity -3, Sikhism -4, Jainism -5, Buddhism -6, Zoroastrianism -7, others -9.

item 4:social group: scheduled tribe-1, scheduled caste-2, other backward class-3, others-9.

Codes for Block 4

col. (3): whether a member on the date of revisit: yes: also a member during earlier visit(s)-1, new member: by birth -2, others -3; no: due to death - 4, others -5.

col. (4):relation to head: self-1, spouse of head-2, married child-3, spouse of married child-4, unmarried child-5, grandchild-6, father/mother/father-in-law/mother-in-law-7, brother/sister/brother-in-law/sister-in-law/other relatives-8, servants/employees/other non-relatives-9.

col. (7):marital status: never married-1, currently married-2, widowed-3, divorced/separated-4.

col. (8):educational level - general:

not literate -01, literate without formal schooling: EGS/ NFEC/ AEC -02, TLC -03, others -04; literate: below primary -05, primary -06, middle -07, secondary -08, higher secondary -10, diploma/certificate course -11, graduate -12, postgraduate and above -13.

col. (9):educational level - technical:

no technical education -01,

technical degree in: agriculture -02, engineering/ technology -03, medicine -04, crafts -05, other subjects -06 diploma or certificate (below graduate level) in: agriculture -07, engineering/technology -08, medicine -09, crafts -10, other subjects -11;

diploma or certificate (graduate and above level) in: agriculture -12, engineering/technology -13, medicine -14, crafts -15, other subjects -16.

col. (11): status of current attendance:

currently not attending:

never attended: school too far -01, to supplement household income -02, education not considered necessary -03, to attend domestic chores -04, others -05;

ever attended but currently not attending: school too far -11, to supplement household income -12, education not considered necessary -13, to attend domestic chores -14, others -15;

currently attending in: EGS/ NFEC/ AEC -21, TLC -22, pre-primary (nursery/ Kindergarten, etc.) -23, primary (class I to IV/ V) -24, middle -25, secondary-26, higher secondary-27, graduate in: agriculture -28, engineering/ technology -29, medicine -30, other subjects -31; post graduate and above -32, diploma or certificate (below graduate level) in: agriculture -33, engineering/ technology -34, medicine -35, crafts -36, other subjects -37; diploma or certificate (graduate level) in: agriculture -38, engineering/ technology -39, medicine -40, crafts -41, other subjects -42; diploma or certificate in post graduate and above level- 43.

[6] current weekly activity particulars of the household members (for those who are household members as on the date of survey, i.e., for those with codes 1, 2 or 3 in col. 3 of block 4) during the week ended on :

DD/MM/ YYYY					

srl. no.	items	details of weekly activity particulars of the persons
(1)	(2)	(3)
1	srl. no. of member (as in col. 1, block 4)	
2.	age (years) (as in col. 6, block 4)	

3. activity status, industry, earnings, hours worked and hours available for additional work

srl. nos. for day of the week	day of the week	srl. no. of activity	status	for 11 – 72 in column 4				for 41, 42, 51 in column 4, wage earnings (received/receivable) for the work (Rs.)
				industry (2-digit of NIC-2008) for the work activity	hours actually worked (for status codes 11-51)/ hours would have worked (for status codes 61/62/71/72)	total hours actually worked considering all the work performed during the day	if available for additional work, hours available for such work during the day	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
3.1	7 th day	1						
		2						
3.2	6 th day	1						
		2						
3.3	5 th day	1						
		2						
3.4	4 th day	1						
		2						
3.5	3 rd day	1						
		2						
3.6	2 nd day	1						
		2						
3.7	1 st day	1						
		2						
4.	total hours actually worked during the week/hours available for additional work (total of entries in items 3.1 to 3.7)							

current weekly activity particulars

5.	status (code)		
6.	for codes 11-72 in item 5,	industry (2-digit NIC-2008 code)	
7.		occupation (3-digit NCO-2015 code)	
8.		description of the industry-occupation	
9.	for 31, 71 or 72 in item 5, earnings (received/receivable) during the preceding calendar month for <i>regular salaried/wage activity</i> (Rs.)		
10.	if entry 11, 12, 61, 62 in item 5, gross earning during last 30 days from <i>self-employment activity</i> (Rs.)		

Note: In items 9 and 10 information will be recorded in respect of the activity identified by the current weekly status (item 5) corresponding industry (item 6) and occupation (item 7).

Codes for block 6

items 3.1 to 3.7 in column 4/ weekly activity status (item 5):

codes 11, 12, 21, 31, 51 and 91-95, 97 of col. (3), block-5.1 and also the following codes: worked as casual wage labour in public works other than MGNREG works – 41, worked as casual wage labour in MGNREG works – 42, had work in h.h. enterprise but did not work due to: *sickness* -61, *other reasons* -62; had regular salaried/wage employment but did not work due to: *sickness* -71, *other reasons* - 72; *sought work* -81, *did not seek but was available for work* -82, *did not work due to temporary sickness (for casual workers only)* -98.