### क्षेत्र कर्मचारियों के लिए अनुदेश Instructions to Field Staff

खण्ड / Volume – II

अभिकल्प, संकल्पनाएँ, परिभाषाएँ एवं प्रक्रियाएँ Design, Concepts, Definitions and Procedures

#### आवधिक श्रम बल सर्वेक्षण PERIODIC LABOUR FORCE SURVEY

#### **SCHEDULES OF ENQUIRY**

Schedule 0.0PL:	List of Households
Schedule 10.4:	<b>Employment and Unemployment (First Visit)</b>
	<b>Employment and Unemployment</b>
	(Revisit For Urban Areas Only)

#### भारत सरकार

#### **Government of India**

सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय

**Ministry of Statistics and Programme Implementation** 

राष्ट्रीय प्रतिदर्श सर्वेक्षण कार्यालय

**National Sample Survey Office** 

जून **2023** June 2023

RURAL \*
URBAN

# GOVERNMENT OF INDIA NATIONAL SAMPLE SURVEY OFFICE SOCIO-ECONOMIC SURVEY PERIODIC LABOUR FORCE SURVEY

SCHEDULE 0.0PL: LIST OF HOUSEHOLDS

[0] descriptive identification of sample FSU	
1. state/u.t.:	4. village/ town:
2. district :	5. investigator unit no :
3. sub-district / tehsil:	6. block no :

item	item	code		item	item	code						
no.						no.						
1.	serial number of sample FSU		9. sub – sample									
2.	schedule number	0		0	PL	10.	FOD sub-region					
3.	sector (rural – 1, urban – 2)					11. frame code						
4.	NSS region		12		12.	frame population/households@						
5.	stratum				13.	approx. present population						
6.	sub-stratum (for rural only)					14.	total number of hg's/sb's formed (D)	'	•			
		Q		yea	r							
7.	quarter and year of selection					15.	survey code					
8.	panel (for urban only)				1	16.	reason code for substitution of original sample (for codes 4 – 7 in item 15)					

items 1, 3-12 are to be copied from the sample list

#### CODES FOR BLOCK 1

**item 11: frame code:** rural: 2011 Census − 16,

urban: 2007-12~UFS-15, 2012-17~UFS-17,~2017-22~UFS-18

item 15: survey code: selected FSU surveyed:

inhabited -1, uninhabited -2, zero case -3

selected FSU casualty but substitute FSU surveyed:

inhabited – 4, uninhabited – 5, zero case – 6

selected FSU casualty and no substitute surveyed -7

item 16: reason for substitution of original sample (code):  $sample\ FSU$ :

not identifiable/traceable – 1

 $not\ accessible-2$ 

restricted area (not permitted to survey) -3

others (specify) - 9

<sup>\*</sup>tick mark ( $\sqrt{}$ ) may be put in the appropriate place

<sup>@</sup> population for sample village and households for sample block

[2] p	articulars of field operations										
srl. no.	item	Survey	enum	erato	(SE)	Survey supervisor (SS)/ Senior Statistical Officer (SSO)					
(1)	(2)		(	(3)				4)			
	(i) name (block letters)										
1.	(ii) code										
	(iii) signature										
	Date(s) of: (i) commencement of survey/ inspection	DD	N	1M	YY	DD	N.	IM	YY		
	(ii) completion of survey / inspection										
2.	(iii) receipt										
	(iv) scrutiny										
	(v) despatch										
3.	total time taken to canvass the schedule by the team of enumerator (SE) (in hours) [no decimal point]										
4.	number of survey enumerator (SE) in the team										
[7] r	emarks by survey enumerator (SE)										
[8] co	omments by supervisory officer(s)										

[3] sketch map of hamlet-group (hg)/sub-block(sb) formation	

[4.1] l with h	ist of hamlets (only for rung formation)	iral samples	[4.2] list and selection of hamlet-groups (hg's)/ sub-blocks (sb's)											
			<b>D</b> =											
serial no.	name of hamlet		serial no. of hg/sb	serial no. of hamlet(s) in the hg (rural only)	% of population in the hg/sb	sampling serial number of the hg /sb	sample hg / sb number #							
(1)	(2)	(3)	(1)	(2)	(3)	(4)	(5)							
	total	100		total	100									

<sup>\* &#</sup>x27;0' for hg / sb having maximum percentage share of population

" '1' for hg / sb with '0' in col (4)

[6] particu	lars of san	pling of hou	seholds						
		-				numbe	r of househ	olds	
			second	number of			surveyed		1.
schedule	hg/sb number*	population	stage stratum (SSS)	households listed (H)	selected (h)	originally selected	substituted	total [col.7+ col.8]	casualty [col.6- col.9]
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
			1						
			2						
	1	3							
			4 <sup>#</sup> (for urban)						
40.4			all						
10.4			1						
			2						
	2		3						
			4 <sup>#</sup> (for urban)						
			all						

<sup>\*</sup> if no hg/sb is formed, entries may be made against hg/sb 1 # for urban FSUs only, entries will be made corresponding to SSS 4

<sup>\*</sup> if no hg/sb is formed, entries may be made against hg/sb 1

[5] list (	of hous	eholds and record of selection	for ho	useholds (	hg/sb	1 / 2)*															
				p g for rural only for t						for urba	oan only										
							household lucation as above	sampli	ng serial SSS	number		ple house er for scl 10.4		sa		erial num SS	ber	samp	le house sched	hold nur ule 10.4	nber for
nber	household serial number  by  by  household size  number of members in the household having level of general education as	number of members in the house having level of general educatio secondary (10 <sup>th</sup> standard) or above	2 or more in col. (5)	1 in col. (5)	0 in col. (5)		SSS			2 in col. (5)	1 in col. (5)	0 in col. (5)	SSS								
nnu	plod		plod	er of g lev dary	1	2	3	1	2	3	1	2	3	4	1	2	3	4			
house number	household		housel	number having I secondar	H=	H=	H=	h=	h=	h=	H=	H=	H=	H=	h=	h=	h=	h=			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)			
																		+			
																		<del>                                     </del>			
		page total																			

<sup>\*</sup> strike out whichever is not applicable

cumulative total

RURAL	k
URBAN	

# GOVERNMENT OF INDIA NATIONAL SAMPLE SURVEY OFFICE SOCIO-ECONOMIC SURVEY PERIODIC LABOUR FORCE SURVEY: JULY 2023 – JUNE 2024 SCHEDULE 10.4: EMPLOYMENT AND UNEMPLOYMENT (FIRST VISIT)

[0] descriptive identification of sample household	
1. state/u.t.:	6. house number (as in listing schedule):
2. district:	7. ward /inv. unit:
3.sub-district:	8. block:
4. town/ village:*	9. name of head of household:
5. hamlet name:	10. name of informant:

[1] ide	ntification of sample household											
item no.	item		С	ode	•		item no.		item	code		
1.	srl. no. of sample village/block						12.	FOD sub -	region			
2.	schedule number	1		0		4	13.	sample hg/	sb number (1/2)			
3.	sector (rural-1, urban -2)						14.	second-stage stratum number				
4.	NSS region			15.	sample hou	isehold number						
5.	stratum						16.	srl. no. of informant				
6.	sub-stratum (for rural only)						10.	(as in col.				
7.	quarter and year of selection	Q	Y	Y	Y	Y	17.	response c				
		Y	Y		Y	Y	18.	survey cod	e			
8.	year <sup>\$</sup> of survey						19.		substitution of ousehold (code)			
9.	month of survey (code)						20.	visit no.			1	
10.	panel (for urban only)								21.1 mobile			
						21.	tele-	21.2 alternate mobile				
11.								phone number #	21.3 land line (with STD code)			

#### **Codes for Block 1**

item 9: month of survey:Jan-01, Feb-02, Mar-03, Apr-04, May-05, Jun-06, Jul-07, Aug-08, Sep-09, Oct-10, Nov-11, Dec-12.

item 17:**response code:** informant: co-operative and capable-1, co-operative but not capable-2, busy-3, reluctant-4, others-9.

item 18: survey code: household surveyed: original -1, substitute -2, casualty -3.

item 19: **reason for substitution of original household**: informant busy -1, members away from home -2, informant non-cooperative -3, others -9.

- \$: Item 8: The year in which Schedule 10.4 was scheduled to be canvassed in the selected household in a particular visit will be entered in this item.
- \* tick mark ( $\sqrt{\ }$ ) may be put in the appropriate place.

#: For landline number add the STD code in bracket without zero.

ii) code (iii) signature  2. date(s) of: (i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature	(a). i) name (block letters) ii) code (iii) signature  (b). i) name (block letters) ii) code (iii) signature  2. date(s) of: (i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached 4. total time taken to canvass Schedule 10.4 (in minutes) 5. signature  remarks by Survey enumerator (SE)	i) name (block letters) ii) code (iii) signature  1 (b). i) name (block letters) ii) code (iii) signature  2. date(s) of: (i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached 4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature  remarks by Survey enumerator (SE)	no.	item	Surv	(SE)	merator	Sur	Survey supervisor (SS)/ Senior Statistical Officer (SSO)				SS)/ l
ii) code (iii) signature  1 (b). i) name (block letters) ii) code (iii) signature  2. date(s) of: (i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached 4. total time taken to canvass Schedule 10.4 (in minutes) 5. signature	ii) code (iii) signature  (b). i) name (block letters) ii) code (iii) signature  2. date(s) of: (i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached 4. total time taken to canvass Schedule 10.4 (in minutes) 5. signature  remarks by Survey enumerator (SE)	ii) code (iii) signature  1 (b). i) name (block letters) ii) code (iii) signature  2. date(s) of: (i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)				(3)				(4	4)		
(iii) signature  1 (b). i) name (block letters)  ii) code (iii) signature  2. date(s) of: (i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature	(iii) signature (b). i) name (block letters) ii) code (iii) signature  2. date(s) of: (i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached 4. total time taken to canvass Schedule 10.4 (in minutes) 5. signature  remarks by Survey enumerator (SE)	(iii) signature  1 (b). i) name (block letters) ii) code (iii) signature  2. date(s) of: (i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature  remarks by Survey enumerator (SE)	1 (a).	i) name (block letters)									
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(iii) signature  2. date(s) of: (i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature	(iii) signature  2. date(s) of: (i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached 4. total time taken to canvass Schedule 10.4 (in minutes) 5. signature	(iii) signature  2. date(s) of: (i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached 4. total time taken to canvass Schedule 10.4 (in minutes) 5. signature  remarks by Survey enumerator (SE)	1 (b).	i) name (block letters)									
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(i) survey/ inspection  (ii) receipt  (iii) scrutiny  (iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature	(i) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached 4. total time taken to canvass Schedule 10.4 (in minutes) 5. signature	(ii) survey/ inspection (ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature  remarks by Survey enumerator (SE)		(iii) signature	'		•						
(ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature	(iii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached 4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature  remarks by Survey enumerator (SE)	(ii) receipt (iii) scrutiny (iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature  remarks by Survey enumerator (SE)	2.	date(s) of:	DD	MM	I YY	DI	)	MN	Л	Y	Y
(iii) scrutiny (iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature	(iii) scrutiny (iv) despatch  3. number of additional sheets attached 4. total time taken to canvass Schedule 10.4 (in minutes) 5. signature  Temarks by Survey enumerator (SE)	(iii) scrutiny (iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature  remarks by Survey enumerator (SE)		(i) survey/ inspection									
(iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature	(iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature  remarks by Survey enumerator (SE)	(iv) despatch  3. number of additional sheets attached  4. total time taken to canvass Schedule 10.4 (in minutes)  5. signature  remarks by Survey enumerator (SE)		(ii) receipt									
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Schedule 10.4 (in minutes)  5. signature	Schedule 10.4 (in minutes)  5. signature  remarks by Survey enumerator (SE)	Schedule 10.4 (in minutes)  5. signature  remarks by Survey enumerator (SE)	3.	number of additional sheets attached									
5. signature	5. signature  remarks by Survey enumerator (SE)	7. signature  remarks by Survey enumerator (SE)	4.										
remarks by Survey enumerator (SE)			5.										
	comments by supervisory officer(s)	comments by supervisory officer(s)											

[3] ho	ousehold characteristics	
1.	household size	
2.	household type (code)	
3.	religion (code)	
4.	social group (code)	
5.	household's usual monthly consumer expenditure (Rs.)	
5.1	<ul> <li>What is the usual consumer expenditure in a month for household purposes out of purchase of goods and services excluding items like clothing, footwear, durable goods (A): make entry in whole number of rupees [Include:</li></ul>	
5.2	What is the imputed value of usual consumption in a month from home grown stock like, rice, cereals, pulses, vegetables, milk, firewood, chips, cow dung, etc. (B): make entry in whole number of rupees  [If home grown stocks are used on regular basis, the imputed value of such usual consumption in a month at ex-farm/ex-factory price will be recorded]	
5.3	What is the imputed value of usual consumption in a month from wages in kind, free collection, gifts, etc. (C): make entry in whole number of rupees [For wage/salaried employees these include free electricity, free telephone services, free medical services, etc. For agricultural labourers these include food-grains, vegetables, meals, etc. It will also include consumption through free collection, or consumption of mid-day meal. Imputation will be made at local retail prices.]	
5.4	What is the expenditure on purchase of items like clothing, footwear, etc. <b>during last 365 days</b> (D): make entry in whole number of rupees	
5.5	What is the expenditure on purchase of household durables like bedstead, furniture, vehicles, TV, fridge, fans, cooler, AC, mobile, computer, kitchen equipment, etc. during last 365 days (E): make entry in whole number of rupees	
5.6	usual monthly household consumer expenditure: $[A + B + C + (D+E)/12]$	

#### Codes for Block 3

#### item 2: household type:

for rural areas: self-employed in: agriculture-1, non-agriculture -2; regular wage/salary earning-3, casual labour in: agriculture-4, non-agriculture -5; others -9.

for urban areas: self-employed -1, regular wage/salary earning -2, casual labour -3, others -9.

item 3: **religion**: Hinduism -1, Islam -2, Christianity -3, Sikhism -4, Jainism -5, Buddhism -6, Zoroastrianism -7, others -9.

item 4:social group: scheduled tribe-1, scheduled caste-2, other backward class-3, others-9.

#### **Codes for Block 4**

- col. (4):relation to head: self-1, spouse of head-2, married child-3, spouse of married child-4, unmarried child-5, grandchild-6, father/mother/father-in-law/mother-in-law-7, brother/sister/brother-in-law/ sister-in-law/other relatives-8, servants/employees/other non-relatives-9.
- col. (7):marital status: never married-1, currently married-2, widowed-3, divorced/separated-4.

#### col. (8):educational level - general:

not literate -01, literate without formal schooling: EGS/NFEC/AEC -02, TLC -03, others -04; literate: below primary -05, primary -06, middle -07, secondary -08, higher secondary -10, diploma/certificate course -11, graduate -12, postgraduate and above -13.

#### col. (9):educational level - technical:

no technical education -01,

technical degree in: agriculture -02, engineering/ technology -03, medicine -04, crafts -05, other subjects -06 diploma or certificate (below graduate level) in: agriculture -07, engineering/technology -08, medicine -09, crafts -10, other subjects -11;

diploma or certificate (graduate and above level) in: agriculture -12, engineering/technology -13, medicine -14, crafts - 15, other subjects -16.

#### col. (11): status of current attendance:

currently not attending:

never attended: school too far -01, to supplement household income -02, education not considered necessary -03, to attend domestic chores -04, others -05;

ever attended but currently not attending: school too far -11, to supplement household income -12, education not considered necessary -13, to attend domestic chores -14, others -15;

currently attending in: EGS/NFEC/AEC -21, TLC -22, pre-primary (nursery/Kindergarten, etc.) -23, primary (class I to IV/V) -24, middle -25, secondary-26, higher secondary-27, graduate in: agriculture -28, engineering/technology -29, medicine -30, other subjects -31; post graduate and above -32, diploma or certificate (below graduate level) in: agriculture -33, engineering/technology -34, medicine -35, crafts -36, other subjects -37; diploma or certificate (graduate level) in: agriculture -38, engineering/technology -39, medicine -40, crafts -41, other subjects -42; diploma or certificate in post graduate and above level- 43.

#### col. (12): whether received any vocational/technical training:

yes: received formal vocational/technical training-1; received vocational/technical training other than formal vocational/technical training: hereditary-2, self-learning-3, learning on the job-4, others –5; did not receive any vocational/technical training -6.

[4] d	[4] demographic particulars of household members													
srl. no.	name of member	whether a member	t (code)	e -2,		(opoo	educati	ional level	for persons with code 05 to 13 in column 8, number of years	for persons of age 0 to 29 years, status of current	for persons of age 12 to 59 years whether received			
		on the date of re-visit (code) [for revisit only]	relation to head (code)	gender (male-1, female -2, ttransgender-3)	age (years)	marital status (code)	general (code)	technical (code)	in formal education	attendance in educational institution (code)	any vocational/ technical training (code)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)			

	[4.1] formal vocational/technical training particulars of household members of age 12 to 59 years (for those with code 1 in column 12 of Block 4)													
srl. no. as in col.1, bl.4	age (yrs.) as in col.6, bl. 4	whether the training was completed during last 365 days (yes-1, no-2)	field of training (code)	duration of training (code)	type of training (code)	source of funding the training (govt-1, own funding-2, others-9)								
(1)	(2)	(3)	(4)	(5)	(6)	(7)								

#### **Codes for Block 4.1**

#### col. (4): field of training:

aerospace and aviation-01, agriculture, non-crop based agriculture, food processing - 02, allied manufacturinggems and jewellery, leather, rubber, furniture and fittings, printing - 03, artisan/craftsman/handicraft/creative arts and cottage based production - 04, automotive - 05, beauty and wellness - 06, chemical engineering, hydrocarbons, chemicals and petrochemicals - 07, civil engineering- construction, plumbing, paints and coatings - 08, electrical, power and electronics - 09, healthcare and life sciences-10, hospitality and tourism - 11, iron and steel, mining, earthmoving and infra building - 12, IT-ITeS -13, logistics - 14, mechanical engineeringcapital goods, strategic manufacturing -15, media-journalism, mass communication and entertainment - 16, office and business related work -17, security -18, telecom - 19, textiles and handlooms, apparels - 20, work related to childcare, nutrition, pre-school and crèche -21, other -99.

#### col. (5): duration of training:

less than 3 months -1, 3 months or more but less than 6 months-2, 6 months or more but less than 12 months-3, 12 months or more but less than 18 months-4, 18 months or more but less than 24 months-5, 24 months or more-6

#### col. (6): type of training:

on the job-1, other than on the job: part time-2, full time-3

#### Codes for Block 5.1

col. (3): **status**:

worked in h.h. enterprise (self-employed): own account worker -11, employer-12, worked as helper in h.h. enterprise (unpaid family worker) -21; worked as regular salaried/wage employee -31, worked as casual wage labour: in public works -41, in other types of work -51; did not work but was seeking and/or available for work -81, attended educational institution -91, attended domestic duties only -92, attended domestic duties and was also engaged in free collection of goods (vegetables, roots, firewood, cattle feed, etc.), sewing, tailoring, weaving, etc. for household use -93, rentiers, pensioners, remittance recipients, etc. -94, not able to work due to disability -95, others (including begging, prostitution, etc.) -97.

- col. (5): industry: 5-digit code as per NIC -2008.
- col. (6): occupation: 3-digit code as per NCO -2015.
- col. (8): location of workplace: workplace in rural areas and located in: own dwelling unit-10, structure attached to own dwelling unit-11, open area adjacent to own dwelling unit-12, detached structure adjacent to own dwelling unit-13, own enterprise/unit/office/shop but away from own dwelling-14, employer's dwelling unit-15, employer's enterprise/unit/office/shop but outside employer's dwelling -16, street with fixed location-17, construction site-18, others -19; workplace in urban areas and located in: own dwelling unit-20, structure attached to own dwelling unit-21, open area adjacent to own dwelling unit-22, detached structure adjacent to own dwelling unit-23, own enterprise/unit/office/shop but away from own dwelling-24, employer's dwelling unit-25, employer's enterprise/unit/office/shop but outside employer's dwelling -26, street with fixed location-27, construction site-28, others -29; no fixed workplace -99.
- col. (9):enterprise type: proprietary: male -01, female -02; partnership: with members from same household. -03, with members from different household -04; Government/local body-05, Public Sector Enterprises-06, Autonomous Bodies- 07, Public/Private limited company-08, Co-operative societies-10, trust/other non-profit institutions -11, employer's households (i.e., private households employing maid servant, watchman, cook, etc.) -12, others -19.
- col. (10): **number of workers in the enterprise**: less than 6-1, 6 and above but less than 10-2, 10 and above but less than 20-3, 20 and abobe-4, not known-9
- col. (11): type of job contract: no written job contract -1; written job contract: for 1 year or less -2, more than 1 year to 3 years -3, more than 3 years -4.
- col. (13):availability of social security benefits:
  - eligible for: only PF/ pension (i.e., GPF, CPF, PPF, pension, etc.) -1,

only gratuity -2, only health care/maternity benefits -3, only PF/pension and gratuity -4, only PF/pension and health care/maternity benefits -5, only gratuity and health care/maternity benefits -6, PF/pension, gratuity, health care/maternity benefits -7; not eligible for any of above social security benefits -8, not known-9.

#### col. (14): what is done with the product of the economic activity in which the household member was engaged in usual principal status:

for own consumption only and did not intend to sell any part of it—1, for own consumption and intended to sell some part of it (less than 50%)—2, for own consumption and intended to sell major part of it (more than or equal 50%)—3, the entire produce is for selling -4.

#### Codes for Block 5.2

- col. (3): status: codes as in col. 3, block 5.1. (only codes 11 to 51 are applicable here).
- col. (5): industry: 5-digit code as per NIC-2008.
- col. (6): occupation: 3-digit code as per NCO-2015.
- col. (7): location of workplace: codes as in col. 8, block 5.1.
- col. (8): enterprise type: codes as in col. 9, block 5.1.
- col.(9): number of workers in the enterprise: codes as in col. 10, block 5.1.
- col. (10): type of job contract: codes as in col. 11, block 5.1.
- col. (12): availability of social security benefits: codes as in col. 13, block 5.1.
- col. (13): what is done with the product of the economic activity in which the household member was engaged in subsidiary economic activity status: codes as in col. 14, block 5.1.

[5.1] us	[5.1] usual principal activity particulars of household members  whether for persons for code 11 to 51 for codes 31, 41 & 51 in col. 3 for 11, 12 & 21 in												
srl. no.	age (yrs.)					whether engaged in	for persons with		e 11 to 51 col. 3	for (	codes 31, 41 &	51 in col. 3	for 11, 12 & 21 in col. 3
col.1,	as in		usual prin	cipal activity		any work in	industry groups				စ		for industry divisions (2-digit
01.4	col.6, bl. 4	status (code)		des 11-51 in col		subsidiary capacity	014, 016, 017 and			de)	d leav	curity	code) 01 to 09 in col. 5
			description	industry (5-digit NIC- 2008 code)	occupation (3-digit NCO-2015 code)	. (yes-1, no-2)	divisions 02- 99 in col. 5 location of workplace (code)	enterprise type (code)	number of workers in the enterprise (code)	type of job contract (code)	whether eligible for paid leave (yes -1, no -2)	availability of social security benefits (code)	what is done with the product of the economic activity in which the household member was engaged in usual principal status (code)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)

al subsidi	iary econ	omic activity par	ticulars of house	hold members	(i.e., those witl	n code	1 in col	. 7, Blo	ck 5.1)		
age		usual subsidia	ry economic activ	vity	for persons with			for	codes 31, 41 & col. 3	51 in	for 11, 12 & 21 in col. 3
as in col.2, bl. 5.1	status (code)	ind description	industry (5-digit NIC- 2008 code)	occupation (3-digit NCO-2015 code)	5 016, 017 and divisions 02-99 in col. 5 location of workplace (code)	enterprise type (code)		,	whether eligible for paid leave (yes -1, no -2)	availability of social security benefits (code)	for industry divisions (2-digit code) 01 to 09 in col. 5  what is done with the product of the economic activity in which the household member was engaged in subsidiary economic activity status (code)
(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
	age (yrs.) as in col.2,	age (yrs.) as in col.2, bl. 5.1	age (yrs.) as in col.2, bl. 5.1 status (code) description	age (yrs.) as in col.2, bl. 5.1 status (code) description industry (5-digit NIC-2008 code)	age (yrs.) as in col.2, bl. 5.1 status (code) description industry (5-digit NIC-2008 code) (3-digit NCO-2015 code)	age (yrs.) as in col.2, bl. 5.1  status (code) description industry (5-digit NIC-2008 code) (5-digit N	age (yrs.) as in col.2, bl. 5.1  status (code) description industry (5-digit NIC-2008 code) (3-digit NCO-2015 code)  status (code) description industry (5-digit NIC-2008 code) (3-digit NCO-2015 code)  status (code) description industry (3-digit NCO-2015 code) (90) in col. 5	age (yrs.) as in col.2, bl. 5.1    Status (code)   Status (cod	age (yrs.) as in col.2, bl. 5.1  status (code) description industry (5-digit NIC-2008 code)  status (code) industry (5-digit NIC-2008 code)  status (code) (5-digit NIC-2008 code)  status (code) industry groups 014, 016, 017 and divisions 02-99 in col. 5  location of workplace (code) industry (5-digit NIC-2008 code)  status (code) (5-digit NIC-2008 code)  status (code) industry groups 014, 016, 017 and divisions 02-99 in col. 5  location of workplace (code) industry groups 014, 016, 017 and divisions 02-99 in col. 5  status (code) industry groups 014, 016, 017 and divisions 02-99 in col. 5  location of workplace (code) odd, as in the collaboration odd odd odd odd odd odd odd odd odd o	age (yrs.) as in col.2, bl. 5.1 status (code) bl. 5.1 status (code) description industry (5-digit NIC-2008 code) NCO-2015 code) with industry groups 014, 016, 017 and divisions 02-99 in col. 5 location of workplace (code) workplace (code) workplace (code) workplace (code) workplace (code) location of work	age (yrs.) as in col.2, bl. 5.1    Status (code)   Status (cod

[5.3] Follow-up questions on duration of engagement in economic activity, job search and reason for non-engagement in economic activity

#### [This block will be filled-up for persons of age 5 years and above]

srl. no. as in col.1, bl.5.1	age (yrs.) as in col.2, bl. 5.1	usual activity status code  prin- sub- cipal sidiary		if code 11-51 in col. 3 or col. 4, whether worked in usual status (ps+ss) in the 365 days prior	duration of eng economic act workers in u if code 11-51 in col. 3, duration	ivity for the	if code 81, in col. 3, what efforts were mainly	if code 81, in col. 3 and no entry in column 4 (i.e., without any subsidiary	no entry withou	- 97, in col. 3 and in column 4 (i.e., t any subsidiary omic activity),	if code 91 - 97, in col. 3 and no entry in column 4 (i.e., without subsidiary
		(as in col. 3, bl.5.1)	(as in col. 3, bl.5.2)	to the reference period of last 365	of engagement in the economic activity in usual principal status (code)	of engagement in the subsidiary economic activity (code)	undertaken to search work? (code)	economic activity), duration of this spell of unemployment (code)	whether ever worked? (yes-1, no-2)	if 1 in col. 10, reason for not working during last 365 days? (code)	economic activity), what was the main reason for being in this activity status? (code)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

#### **Codes for Block 5.3**

- col. (6)/col. (7): duration of engagement in the economic activity: less than or equal to 6 months-1, more than 6 months but less than or equal to 1 year-2, more than 1 year but less than or equal to 2 years-3, more than 2 years but less than or equal to 3 years-4, more than three years -5
- col. (8): what efforts were mainly undertaken to search work: apply to prospective employers/place or answer job advertisements/ check at factories, work sites-1, register with employment exchange-2, register with private employment center-3, seek financial help to start a business-4, seek help from relatives, friends-5, apply for permit or license to start a business-6, others-7
- col. (9): **duration of this spell of unemployment:** less than or equal to 6 months-1, more than 6 months but less than or equal to 1 year-2, more than 1 year but less than or equal to 2 years-3, more than 2 years but less than or equal to 3 years-4, more than three years -5
- col. (11): **reason for not working**: retrenchment/lay-off without pay- 01, end of contract/quit-02, not operating the unit-03, lack of work in the area-04, retiremement-05, child care-06, household responsibilities other than child care-07, health related reasons -08, no financial need-10, others-19
- col. (12): **reason**: did not have the required training/qualification/age for work-1, non availability of work at a convenient location-2, health/age related reason-3, want to continue study-4, social reasons -5, financially well-off-6, child care/personal commitments in home making-7, others-9

	ent weekly M/ YYYY	activ	vity par	ticulars	of the hous	ehold members duri	ng the week end	ed on:	
DD/IVII									
srl. no.	it	tems				details of v	veekly activity pa	rticualrs of the	persons
(1)			(2)	ı			(3)		
1	srl. no. of	mem	ber (as i	n col. 1	, block 4)				
2.	age ( years	s ) (as	s in col.	6, block	(4)				
3. activi	ty status, ir	ndus	try, ear	nings, h	ours worke	d and hours availabl	e for additional	work	
						for 11 – 72	in column 4		for 41, 42, 51 in
srl. nos. for day of the week	day of th week	ne	srl. no. of activity	status	industry (2-digit of NIC-2008) for the work activity		total hours actually worked considering all the work performed during the day	if available for additional work, hours available for such work during the day	column 4, wage earnings (received/ receivable) for the work (Rs.)
(1)	(2)		(3)	(4)	(5)	(6)	(7)	(8)	(9)
3.1	7 <sup>th</sup> day		1						
			2						
3.2	6 <sup>th</sup> day	_	1						
			2						
3.3	5 <sup>th</sup> day	_	1						
2.4	4th 1		2						
3.4	4 <sup>th</sup> day	_	2						
3.5	3 <sup>rd</sup> day		1						
3.3	3 day		2						
3.6	2 <sup>nd</sup> day		1						
			2						
3.7	1st day		1						
			2						
4.						reek/hours available ms 3.1 to 3.7)			
current	weekly act					,		l .	
5.	status (cod	le)							
6.	for and an	indu	ıstry (2-	digit NI	C-2008 code	)			
7.	for codes 11-72 in				NCO-2015 c				
8.	item 5,	-	-		dustry-occup				
9.		or 72 e pre	2 in iten	n 5, earr calenda		ed/receivable)			
10.	1	1, 12	, 61, 62	in item		ning during last 30			

#### **Codes for block 6**

items 3.1 to 3.7 in column 4/ weekly activity status (item 5):

5) corresponding industry (item 6) and occupation (item 7).

codes 11, 12, 21, 31, 51 and 91-95, 97 of col. (3), block-5.1 and also the following codes: worked as casual wage labour in public works other than MGNREG works – 41, worked as casual wage labour in MGNREG works – 42, had work in h.h. enterprise but did not work due to: sickness -61, other reasons -62; had regular salaried/wage employment but did not work due to: sickness -71, other reasons - 72; sought work -81, did not seek but was available for work -82, did not work due to temporary sickness (for casual workers only) -98.

Note: In items 9 and 10 information will be recorded in respect of the activity identified by the current weekly status (item

## GOVERNMENT OF INDIA NATIONAL SAMPLE SURVEY OFFICE SOCIO-ECONOMIC SURVEY

#### PERIODIC LABOUR FORCE SURVEY: JULY 2023 – JUNE 2024 SCHEDULE 10.4: EMPLOYMENT AND UNEMPLOYMENT (REVISIT FOR URBAN AREAS ONLY)

(REVISITION ORDIN / IREAS OF ET)									
[0] descriptive identification of sample household									
1. state/u.t.:	6. house number (as in listing schedule):								
2. district:	7. ward /inv. unit:								
3. sub-district:	8. block:								
4. town/ <del>village</del> :	9. name of head of household:								
5. hamlet name:	10. name of informant:								

[1] ide	ntification of sample household									
item no.	item		co	de		item no.	ito	em	(	code
1.	srl. no. of sample block					12.	FOD sub - regi	on		
2.	schedule number	1	0	ı	4	13.	sample sb num	ber (1/2)		
3.	sector (rural-1, urban -2)		2	2		14.	second-stage st	ratum number		
4.	NSS region					15.	sample househ	old number		
5.	stratum					16.	srl. no. of info	rmant		
6.	sub-stratum (for rural only)					10.	(as in col. 1, b	lock 4)		
7.	quarter and year of selection	Q	Y	Y Y	Y	17.	response code			
	years of armyor	Y	Y	Y	Y	18.	survey code			
8.	year <sup>§</sup> of survey					19.	reason for subs			
9.	month of survey (code)					20.	visit no.			
10.	panel (for urban only)					21.	telephone 21.1 mobile 21.2 alternate number# mobile			
11.	sub-sample							21.3 land line		

#### **Codes for Block 1**

item 9: month of survey:Jan-01, Feb-02, Mar-03, Apr-04, May-05, Jun-06, Jul-07, Aug-08, Sep-09, Oct-10, Nov-11, Dec-12.

item 17:response code: informant: co-operative and capable-1, co-operative but not capable-2, busy-3, reluctant-4, others-9.

item 18: survey code: household surveyed -1, casualty -3, temporarily absent-9.

\$: Item 8: The year in which Schedule 10.4 was scheduled to be canvassed in the selected household in a particular visit will be entered in this item.

#: For landline number add the STD code in bracket without zero.

[2] par	ticulars of field operation								
srl. no.	item	Sur	enume (SE)	erator	S	ey sup enior Office	Stati	sor (SS)/ istical SO)	
(1)	(2)		(3)				(4)	20)	
1 (a).	i) name (block letters)								
	ii) code								
	(iii) signature		•	•				•	
1 (b).	i) name (block letters)								
	ii) code								
	(iii) signature								
2.	date(s) of:	DD	MM	YY	DD	M	M	YY	
	(i) survey/ inspection								
	(ii) receipt								
	(iii) scrutiny	-							
	(iv) despatch	_							
3.	number of additional sheets attached								
4.	total time taken to canvass Schedule 10.4 (in minutes)								
5.	signature								
[7] rer	marks by Survey enumerator (SE)								
[8] 00	mments by supervisory officer(s)								
[o] co	minents by supervisory officer(s)								

[3]household cha	racteristics	
1.	household size	
2.	household type (code)	
3.	religion (code)	
4.	social group (code)	
5. (Item 51 to 5.6)	household's usual monthly consumer expenditure (Rs.)	

#### **Codes for Block 3**

#### item 2:household type:

*for rural areas*: self-employed in: *agriculture-1*, *non-agriculture-2*; *regular wage/salary earning-3*, casual labour in: *agriculture-4*, *non-agriculture-5*; *others-9*.

for urban areas: self-employed -1, regular wage/salary earning -2, casual labour -3, others -9. item 3: religion: Hinduism -1, Islam -2, Christianity -3, Sikhism -4, Jainism -5, Buddhism -6, Zoroastrianism -7, others -9.

item 4:social group: scheduled tribe-1, scheduled caste-2, other backward class-3, others-9.

#### **Codes for Block 4**

col. (3): whether a member on the date of revisit: yes: also a member during earlier visit(s)-1, new member: by birth -2, others -3; no: due to death - 4, others -5.

col. (4):**relation to head:** self-1, spouse of head-2, married child-3, spouse of married child-4, unmarried child-5, grandchild-6, father/mother/father-in-law/mother-in-law-7, brother/sister/brother-in-law/sister-in-law/other relatives-8, servants/employees/other non-relatives-9.

col. (7):marital status: never married-1, currently married-2, widowed-3, divorced/separated-4.

#### col. (8):educational level - general:

not literate -01, literate without formal schooling: EGS/NFEC/AEC -02, TLC -03, others -04; literate: below primary -05, primary -06, middle -07, secondary -08, higher secondary -10, diploma/certificate course -11, graduate -12, postgraduate and above -13.

#### col. (9):educational level - technical:

no technical education -01,

technical degree in: agriculture -02, engineering/ technology -03, medicine -04, crafts -05, other subjects -06 diploma or certificate (below graduate level) in: agriculture -07, engineering/technology -08, medicine -09, crafts -10, other subjects -11;

diploma or certificate (graduate and above level) in: agriculture -12, engineering/technology -13, medicine -14, crafts -15, other subjects -16.

#### col. (11): status of current attendance:

currently not attending:

never attended: school too far -01, to supplement household income -02, education not considered necessary - 03, to attend domestic chores -04, others -05;

ever attended but currently not attending: school too far -11, to supplement household income -12, education not considered necessary -13, to attend domestic chores -14, others -15;

currently attending in: EGS/ NFEC/ AEC -21, TLC -22, pre-primary (nursery/ Kindergarten, etc.) -23, primary (class I to IV/ V) -24, middle -25, secondary-26, higher secondary-27, graduate in: agriculture -28, engineering/ technology -29, medicine -30, other subjects -31; post graduate and above -32, diploma or certificate (below graduate level) in: agriculture -33, engineering/ technology -34, medicine -35, crafts -36, other subjects -37; diploma or certificate (graduate level) in: agriculture -38, engineering/ technology -39, medicine -40, crafts -41, other subjects -42; diploma or certificate in post graduate and above level- 43.

[4] demographic particulars of household members											
srl. no. (copy from preceding visit for erstwhile members)	name of member	whether a member on the date of re-visit (code)* [for revisit only]	relation to head (code)	gender (male-1, female -2, ttransgender-3)	age (years) (copy from preceding visit for erstwhile members)	marital status (code)	general (code)	technical (code)	for persons with code 05 to 13 in column 8, number of years in formal education	for persons of age 0 to 29 years, status of current attendance in educational institution (code)	for persons of age 12 to 59 years whether received any vocational/ technical training (code)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	hile members		(4)								(12)

\*: Codes 1, 4 and 5 are only applicable in Part A

[4] demographic particulars of household members											
srl. no. (give continuous srl. number from part A)	name of member	whether a member on the date of re- visit (code)* [for revisit only]	relation to head (code)	sex (male-1, female -2, third gender 3)	age (years) as on the date of survey	marital status (code)	general (code)	technical (code)	for persons with code 05 to 13 in column 8, number of years in formal education	for persons of age 0 to 29 years, status of current attendance in educational institution (code)	for persons of age 12 to 59 years whether received any vocational/ technical training (code)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
B. new memb	ers										

<sup>\*</sup> Codes 2 and 3 are only applicable in Part B

**Note on Block 4:** All persons listed in the preceding visit (either in Part A or in Part B) will be listed in Part A of the current visit with the same serial number and age.

	y, i.e., for th M/ YYYY	ose with cod	les 1, 2 or	· 3 in col. 3 o	of block 4) during th	e week ended on	:				
srl. no.	ite	ms			details of w	eekly activity par	ticualrs of the	persons			
(1)		(2)	١		(3)						
1	srl. no. of m	ember (as in	col. 1, blo	ock 4)							
2.	age ( years )	(as in col. 6	, block 4)								
3. activit	ty status, ind	lustry, earni	ings, hou	rs worked a	nd hours available f	or additional wor	·k				
srl. nos.		>									
for day of the week	day of the week	srl. no. of activity	status	industry (2-digit of NIC-2008) for the work activity	hours actually worked (for status codes 11-51)/ hours would have worked (for status codes 61/62/71/72)	total hours actually worked considering all the work performed during the day	if available for additional work, hours available for such work during the day	for 41, 42, 51 in column 4, wage earnings (received/ receivable) for the work (Rs.)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)			
3.1	7 <sup>th</sup> day	1									
		2									
3.2	6 <sup>th</sup> day	2									
3.3	5 <sup>th</sup> day	1									
		2									
3.4	4 <sup>th</sup> day	1									
		2									
3.5	3 <sup>rd</sup> day	1									
	- 1 -	2									
3.6	2 <sup>nd</sup> day	1									
2.7	1 et 1	2					if available for additional work, hours available for such work during the day (8)				
3.7	1 <sup>st</sup> day	2									
4.	total hours for addition	actually w			 eek/hours available 3.1 to 3.7)						
current	weekly activ	ity particul	ars								
5.	status (coa	le)									
6.	for codes	industry (2-	digit NIC	-2008 code)							
7.	11-72 in	occupation	(3-digit N	CO-2015 co	de)						
8.	item 5,	description	of the ind	ustry-occupa	ition						
9.		ding calenda			d/receivable) during salaried/wage						
10.	if entry 11				ing during last 30						
	items 9 and				n respect of the activi	ity identified by th	e current weekl	y status (item			

[6] current weekly activity particulars of the household members (for those who are household members as on the date

#### Codes for block 6

items 3.1 to 3.7 in column 4/ weekly activity status (item 5):

codes 11, 12, 21, 31, 51 and 91-95, 97 of col. (3), block-5.1 and also the following codes: worked as casual wage labour in public works other than MGNREG works – 41, worked as casual wage labour in MGNREG works – 42, had work in h.h. enterprise but did not work due to: sickness -61, other reasons -62; had regular salaried/wage employment but did not work due to: sickness -71, other reasons - 72; sought work -81, did not seek but was available for work -82, did not work due to temporary sickness (for casual workers only) -98.