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Government of India

Ministry of Statistics and Programme Implementation

Return under Collection of Statistics Act, 2008 as amended in 2017 and rules framed there under in 2011

Annual Survey of Industries 2024-2025 (Part –I)

(Please read the instructions before filling the return)

Block A: Identification particulars (for official use)	
1. Schedule Despatch (DSL) No.	
2. PSL No.	
3. Scheme code (*Census-1, Sample-2*)	
4. Industry code as per frame (*4-digit level of NIC-2008*)	
5. Industry code as per return (*5-digit level of NIC-2008*)	
6. Description of Industry:	
7. State Code	
8. District Code	
9. Sector (*Rural-1, Urban-2*)	
10. RO/SRO code	
11. No. of Units	
12. Status of Unit (*Code*)	

DECLARATION

I hereby declare that information furnished in this return is correct and complete to the best of my knowledge and belief.

(Name and Signature of owner with stamp)

Block B: Particulars of the factory (to be filled by owner of the factory)		
1. Name & address of the Industrial undertaking:	1.1 Vill./Town:	
	1.2 District name:	
	1.3 State name:	
	1.4 PIN Code	
	1.5 Email Id:	
	1.6 Mobile Number:	
2. Type of organisation (*code*)		
3. Corporate Identification Number (CIN)		
4. Whether the unit has ISO Certification, 14000 Series (*yes-1, no-2)*		
5. Year of initial production		
6. Accounting year (..... *to* .....)		to
7. Number of months of operation		
8. Whether the share capital of the company includes share of foreign entities (*yes-1, no-2)*		
9. Any R&D unit in your factory *(yes & registered with DSIR - 1, yes & registered with others - 2, no - 3)*		
If *yes & registered with DSIR – 1 or yes & registered with others – 2,* in item no 9, number of employees engaged in R&D activity	9.1 Male	
	9.2 Female	
	9.3 Transgender	
Details of contact person	10.1 Name:	
	10.2 Designation:	
	10.3 Email Id:	
	10.4: Mobile Number	
11. Whether the unit offered any formal training (*yes-1, no-2)*		
If 'yes' in item no 11, number of employees received formal training	11.1 Male	
	11.2 Female	
	11.3 Transgender	
12. Goods and Services Tax Identification Number (GSTIN):		

Date: Place:

DSL No | | | | | | | **PSL No** | | | | | |

Block C: FIXED ASSETS

Sl. No.	Type of Assets	Gross value (Rs.)					Depreciation (Rs.)				Net value (Rs.)	
		Opening as on ----	Addition during the year		Deduction & adjustment during the year	Closing as on ---- (cols. 3+4+5-6)	Up to year beginning	Provi-ded during the year	Adjustment for sold/ discarded during the year	Up to year end (cols. 8+9 -10)	Opening as on ----- (cols. 3-8)	Closing as on ------ (cols. 7-11)
			Due to revaluation	Actual additions								
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
1.	Land (excluding land improvement)											
2.	Land improvement											
3.	Building & other structures											
4.	Plant & Machinery											
5.	Transport equipment											
6.	Pollution control equipment/ Environment improvement equipment											
7.	Information, computer & Telecommunication equipment											
8.	Software & database											
9.	R&D and other intellectual property products											
10	Others											
11.	**Sub-total (items 2 to 10)**											
12.	Capital work in progress											
13.	**Total (items 1+11+12)**											
14.	Non-produced intangible assets											

DSL No | | | | | | **PSL No** | | | | | |

Block D: WORKING CAPITAL AND LOANS			
Sl. No.	Items	Opening (Rs.)	Closing (Rs.)
(1)	(2)	(3)	(4)
1.	Raw Materials & Components and Packing materials		
2.	Fuels & Lubricants		
3.	Spares, Stores & others		
4.	**Sub-total (items 1 to 3)**		
5.	Semi-finished goods/work in progress		
6.	Finished goods		
7.	**Total inventory (items 4 to 6)**		
8.	Cash in Hand & at Bank		
9.	Sundry Debtors		
10.	Other current assets		
11.	**Total current assets (items 7 to 10)**		
12.	Sundry Creditors		
13.	Over draft, cash credit, other short-term loan from banks & other financial institutions		
14.	Other current liabilities		
15.	**Total current liabilities (items 12 to 14)**		
16.	**Working Capital (item 11-item 15)***		
17.	Outstanding loans (excluding interest but including deposits)**		

Note:

** Give reasons in the footnote for negative values and abnormal verification in opening and closing values.*

*** If outstanding loans include interest, a footnote may be given.*

DSL No | | | | | | | **PSL No** | | | | | |

Block E: EMPLOYMENT AND LABOUR COST							
Sl. No.	Category of staff	Man-days worked			Average number of persons worked	No. of mandays paid for	Wages/ salaries (in Rs.)
		Manufacturing	Non Manufacturing	Total			
1	2	3	4	5	6	7	8
Part A: Details for each category of staff							
1.	Male workers employed directly						
2.	Female workers employed directly						
3.	Transgender workers employed directly						
4.	**Sub-total (items 1 + 2 + 3)**						
5.	Workers employed through contractors						
6.	**Total workers (items 4 + 5)**						
7.	Supervisory & managerial staff						
8.	Other employees						
9.	Unpaid family members/ proprietor/ coop. members						
10.	**Total employees (items 6 + 7 + 8 + 9)**						
Part B: Some details for all categories of staff combined							
11.	Bonus (in Rs.)						
12.	Contribution to provident & other funds (in Rs.)						
13.	Workmen & staff welfare expenses (in Rs.)						
14.	Number of working days	(i) Manufacturing days					
		(ii) Non-manufacturing days					
		(iii) Total (i + ii)					
15.	**Total cost of production (in Rs.) [entry in col. 8 of item 10, 11, 12 and 13, block E + entry in col. 3 of item 1, 2(i), 2(ii), 3, 4, 5, 6, 7, 8, 9 & 10, block F + entry in col. 6 of item 23 of block H + entry in col. 6 of item 7, block I]**						

DSL No | | | | | | | **PSL No** | | | | | |

	Block F : OTHER EXPENSES		
	Sl. No.	Items	Expenditure (in Rs.)
	(1)	(2)	(3)
OTHER INPUT	1.	Work done by others on materials supplied by the industrial undertaking	
	2.	Repair & maintenance of	
		(i) Buildings and other construction	
		(ii) Other fixed assets	
	3.	Operating expenses	
	4.	Expenses on raw materials and other components for own construction	
	5.	Insurance charges	
	6.	Rent paid for plant & machinery and other fixed assets	
	7.	Expenses on Research & Development (R&D)	
	8.	Rent paid for buildings	
	9.	Rent paid for land on lease or royalties on mines, quarries and similar assets	
	10.	Interest paid	
	11.	Purchase value of goods sold in the same condition as purchased	
	12.	Inward transportation cost by road	
	13.	Inward transportation cost by other modes	
	14.	Outward transportation cost by road	
	15.	Outward transportation cost by other modes	

	Block G: OTHER OUTPUT/RECEIPTS		
	Sl. No.	Items	Receipts (in Rs.)
	(1)	(2)	(3)
OTHER OUTPUT	1.	Receipts from manufacturing services (including work done for others on materials supplied by them and sale value of waste left by the party)	
	2.	Receipts from non-manufacturing services (including non-industrial services)	
	3.	Value of electricity generated and sold	
	4.	Value of own construction	
	5.	Net balance of goods sold in the same condition as purchased. (item 11 of block G *minus* item 11 of block F)	
	6.	Rent received for plant & machinery and other fixed assets	
	7.	Variation in stock of semi-finished goods (col.4 *minus* col 3 against item 5 in block D)	
	8.	Rent received for buildings	
	9.	Rent received for land on lease or royalties on mines, quarries and similar assets	
	10.	Interest received	
	11.	Sale value of goods sold in the same condition as purchased	
	12.	Other production subsidies	

DSL No | | | | | | | **PSL No** | | | | | |

Block H: Indigenous input items consumed (if needed, additional sheets may be used for recording input items with serial nos. starting from 25)						
Sl. No.	Item description	Item code (NPC-MS)	Unit of quantity	Quantity consumed	Purchase value (in Rs.)	Rate per unit (in Rs.)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Major ten basic items (indigenous)					
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Other basic items (indigenous)*	9920100				
12.	**Total basic items (items 1 to 11)**	**9990100**				
13.	Non-basic chemicals – all kinds	9920300				
14.	Packing items	9990800				
15.	Electricity own generated	9990400	KWH			
16.	Electricity purchased & consumed	9990500	KWH			
17.	Petrol, diesel, oil, lubricants consumed	9990600				
18.	Coal consumed	9990700	Tonne			
19	Gas consumed	9990900	KG			
20.	Other fuel consumed	9920400				
21.	Consumable store	9922000				
22.	Total non-basic items (items 13 to 21)	9992000				
23.	**Total inputs (items 12 + 22)**	**9993000**				
24.	Any additional requirement of electricity (unmet demand)	**9999999**	KWH			
* Full description of items not in NPC-MS 2011 (Revised):						

DSL No | | | | | | | **PSL No** | | | | | |

Block I: Imported input items consumed - directly only (if needed, additional sheets may be used for recording input items with serial nos. starting from 8)						
Sl. No.	Item description (Major five imported items)	Item code (NPC-MS)	Unit of quantity	Quantity consumed	Purchase value (in Rs.)	Rate per unit (in Rs.)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.						
2.						
3.						
4.						
5.						
6.	Other imported items	9922100				
7.	**Total imports (consumed) (items 1 to 6)**	**9994000**				

DSL No | | | | | | | **PSL No** | | | | | |

Block J: Products and by-products manufactured by the unit (if needed, additional sheets may be used for recording output items with serial nos. starting from 14)												
Sl. No.	Products/By-products description (First ten major items as per value - no brand name)	Item code (NPCMS)	Unit of quantity	Quantity manufactured	Quantity sold	Gross sale value (Rs.)	Distributive expenses (Rs.)				Per unit net sale value (Rs. 0.00) (col. 7-[col. 8+col. 9+col.10-col.11]) ÷ col. 6	Ex-factory value of quantity manufactured (Rs.) (col.12× col.5)
							Goods and Services Tax(GST)	Excise Duty/ Sales Tax/VAT/ Other Taxes, if any	Other Distributive Expenses	Subsidy (-)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
1.												
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
10.												
11.	Other products/ by-products*	9921100										
12.	**Total (items 1 to 11)**	**9995000**										
13.	Share (%) of products/by-products directly exported											
* Full description of items not in NPC-MS 2011 (Revised):												

DSL No | | | | | | | **PSL No** | | | | | |

Block K: Information and Communication technology (ICT) usage		
Sl. No.	**ICT indicator**	***yes-1, no-2***
1.	Did the factory use computer/s during FY 2024-25?	
2.	Did the factory use the internet during FY 2024-25?	
3.	Did the factory have a website as on the date of survey?	
4.	Did the factory receive orders via the internet during FY 2024-25?	
5.	Did the factory place orders for business purpose via the internet during FY 2024-25?	
6.	Did the factory connect to the internet either by a. Narrowband or b. Fixed broadband or c. Mobile broadband during FY 2024-25?	
7.	Does the factory have a local area network (LAN) as on the date of survey?	

Block L: Energy Conservation (EC) measures		
Sl. No.	**EC indicator**	***yes-1, no-2***
Have any measures been taken during last financial year with regard to:		
1.	Electrical saving?	
2.	Coal saving?	
3.	Oil saving?	
4.	Gas saving?	

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Block M: Particulars of field operations					
1.	Name of Superintending Officer		5.	Date of receipt from factory	
2.	Signature of Superintending Officer		6.	Date of verification/compilation	
3.	Name & Designation of Scrutinising Officer		7.	Date(s) of scrutiny	
4.	Signature of Scrutinising Officer		8.	Date of despatch	

Block N: Comments of Superintending Officer/Scrutinising Officer
Note: Reasons for negative working capital and for any abnormal values or entries (high or low) in respect to important characteristics (Such as GVA, working capital, wage rate, number of workers, distributive expenses, depreciation etc.) should be given invariably. For instance, the reasons for high GVA could be increased demand/production, profit, govt. subsidy; or for low GVA, the reasons could be decreased demand/production, capacity under-utilization, high input cost etc. similarly reasons for any abnormal values of certain important ratios e.g. Ratio of output to input, ratio of depreciation/distributive expenses to output etc should be given. ***Please refer to detailed instructions also for further guidance.***

Annual Survey of Industries 2024-25

Part A

Report of scrutiny on Part-I of the return

State (code)_____Distt. (code)_____ DSL No./PSL No._____
Ind. code (5-digit NIC 2008) as per return _____ Scheme Code _____

Sl. No.	Bl. no.	Item	Unit	Average rate per unit*	**If high or low**, reasons to be furnished by	
1	H	Input items (Indigenous) Major Ten basic items consumed	**X**	**X**	Superintending Officer	Scrutinizing Officer
		1)				
		2)				
		3)				
		4)				
		5)				
		6)				
		7)				
		8)				
		9)				
		10)				
		11) Electricity purchased				
		12) Coal				
2	I	Directly imported items consumed (major five items)				
		1)				
		2)				
		3)				
		4)				
		5)				

*Average value per unit in nearest whole rupee is to be reported.

3. Percentage yield of product from the basic materials consumed (in case the quantity are common or directly convertible in whole number)

4	**Item**	**Current year (2024-25)**	**Previous year (2023-24)**	**Reasons for significant variation, if any.**
	1) Average salaries/wages per man day worked (Rs.) ($E_{6,8}/E_{6,5}$)			
	2) Total worker (number) ($E_{6,6}$)			
	3) Total employees (number) ($E_{10,6}$)			
	4) Total emoluments ($E_{10,8} + E_{11,8} + E_{12,8} + E_{13,8}$)			
	5) Variation in finished goods ($D_{6,4} – D_{6,3}$)			
	6) Working Capital ($D_{16,4}$)			
	7) **Total input** ($F_{1,3}+F_{2(i),3}+F_{2(ii),3}+F_{3,3}+F_{4,3}+F_{6,3}+F_{7,3}+F_{8,3}+F_{11,3}$) (+)($H_{23,6}$)(+)($I_{7,6}$)			
	8) **Total output** ($J_{12,7}$)(-) ($J_{12,8}+J_{12,9}+J_{12,10}-J_{12,11}$)+($D_{6,4} – D_{6,3}$) +($G_{1,3}+G_{2,3}+G_{3,3}+G_{4,3}+G_{6,3}+G_{7,3}+G_{8,3}+G_{11,3}+F_{7,3}$)			
	9) Gross value added (GVA) (Item 8 - Item 7 as above)			

	Item	Current year (2024-25)	Previous year (2023-24)	Reasons for significant variation, if any.
	10) Net value added (Item 9 as above) - Depreciation ($C_{13,9}$)			
	11) Net Income (Item 10 as above) (-) ($F_{9,3}$+$F_{10,3}$)			
	12) Profit (Item 11 as above) (-) ($E_{10,8}$+$E_{11,8}$+$E_{12,8}$ +$E_{13,8}$)			
	13) Actual addition to fixed assets ($C_{13,5}$)			
	14) **GVA (through Ex-factory Value) ($J_{12,13}$) (+)($G_{1,3}$+$G_{2,3}$+$G_{3,3}$+$G_{4,3}$+$G_{6,3}$+$G_{7,3}$+$G_{8,3}$+$G_{11,3}$+$F_{7,3}$) (-)($F_{1,3}$+$F_{2(i),3}$+$F_{2(ii),3}$+$F_{3,3}$+$F_{4,3}$+$F_{6,3}$+$F_{7,3}$+$F_{8,3}$+$F_{11,3}$) (-)** ($H_{23,6}$) **(-)** ($I_{7,6}$)			

5. Impose check on the following and give observations against each item

Sl. No.	Check points	Observations (Yes-1/No-2)
1.	Whether codes and identification particulars have been correctly furnished in Block A?	
2.	Whether information for all the items in Block B have been correctly furnished?	
3.	If the working capital in item 16 of Block D is negative whether reasons furnished in the footnote of Block D of the Return and also in Block N along with code?	
4.	Whether the return has been duly signed by owner with stamp?	
5.	If wide variation is noticed between Opening & Closing value of Working Capital, whether reasons furnished in the footnote of Block D and also in Block N along with code?	
6.	Whether special check has been made in case of negative GVA?	
7.	Whether basic entries have been thoroughly rechecked where output/input ratio is less than 0.5?	
8.	Whether ratio of Distributive expenses to gross sales is reasonable? If no, whether the relevant entries have been rechecked particularly where this ratio exceeds 20%?	
9.	If the total Bonus is more than 20% of total wages/salaries whether suitable remarks given in the Return?	
10.	If sale value of goods sold in same condition as purchased (Item - 11 of Block G) is less than the purchase value of the same (Item - 11 of Block F), whether reasons furnished in the return?	
11.	Whether Balance Sheet, Profit & Loss Account and Working Sheet are attached with the O/C of the Return?	
12.	Whether, the ex-factory value of output in column - 13 of Block J have been calculated correctly for each of the 10 major items of product and by-product and also for item 11?	
13.	Whether the entries in Blocks H & I are reported independently?	

Signature of the Superintending Officer

( )
Name of the Superintending Officer

PART-B **(To be filled in by Scrutinizing officer)** Impose check on the following and give observations against each item		
Sl. No.	**Check points**	**Observations (Yes-1/No-2)**
1.	Examine the Industry Code with reference to Production/Process and state whether Industry Code is reported in 5 digit NIC 2008 against item 5 of Block A.	
2.	Whether valid new State Code has been entered against item 7 of Block 'A'?	
3.	Whether Schedule Despatch no. has been correctly filled in against item 1 of Block A?	
4.	State whether proper remarks in Block N for all important parameters such as GVA, working capital, wage rate, number of workers, distributive expenses, depreciation etc. are given?	
5.	Whether average salaries/wages per manday worked (worker) has been checked calculated correctly and are within the reasonable limits?	
6.	Whether special check has been made in case of negative GVA?	
7.	Whether basic entries have been rechecked where output/input ratio is less than 0.5?	
8.	Whether ratio of distributive expenses to gross sales is reasonable? If no, whether the relevant entries have been rechecked particularly where this ratio exceeds 20%?	
9.	If total bonus exceeds 20% of total salaries &wages, whether suitable remarks furnished?	
10.	Whether yield ratio of products from basic materials consumed (in case the units of quantity are common or directly convertible) are correctly calculated and are within prescribed limits?	
11.	Whether data reported in the return have been checked with Balance Sheet and Profit & Loss Account?	

Signature of Scrutinizing officer

( )
Name of Scrutinizing officer

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ANNUAL SURVEY OF INDUSTRIES 2024-25
PART II MANDAYS WORKED, ABSENTEEISM & LABOUR TURNOVER

Block 1 - Identification and other Particulars

1. Schedule Despatch No.		10. Type of Organization (code)		16. Signature	
2. PSL No.					
3. Scheme Code (census - 1, sample - 2)		11. Company Identification Number (CIN)		17. Name of Scrutinizing Officer	
4. Industry code as per frame (4-digit level of NIC - 08)		12. Accounting Year			
5. Industry code as per return (5- digit level of NIC - 08)				18. Personnel code	
6. Description of Industry		13. Name of Superintending Officer		19. Head Quarter	
7. State code		14. Personnel code		20. Signature	
8. District code		15. Head Quarter			
9. RO/SRO code					
Name and address of the Industrial Undertaking					
City/Town/Village	Tehsil/Taluk	District		State	

Block 2 - Mandays worked, absenteeism, labour turnover for regular workers directly employed for each month of the year

Sl. no.	Month	Scheduled Working days for Workers	No. of Mandays Worked	No. of Mandays lost due to absence	No. of Workers in employment on		Accessions during the Month	Separations during the month due to	
					First day of month	Last day of month		Death or retirement	Other causes
0	1	2	3	4	5	6	7	8	9
1	Apr, 2024								
2	May, 2024								
3	Jun, 2024								
4	Jul, 2024								
5	Aug, 2024								
6	Sep, 2024								
7	Oct, 2024								
8	Nov, 2024								
9	Dec, 2024								
10	Jan, 2025								
11	Feb, 2025								
12	Mar, 2025								